

**STATE BANK OF INDIA**

**PREMISES & ESTATE DEPARTMENT, 3<sup>RD</sup> FLOOR, LOCAL HEAD OFFICE,  
HOSHANGABAD ROAD, BHOPAL - 462011**

**PRE-QUALIFICATION OF CONTRACTOR/VENDOR FOR SUPPLY, INSTALLATION,  
TESTING AND COMMISSIONING OF 235 KWp ONGRID SOLAR POWER PLANT AND  
ITS ALLIED WORKS AT STATE BANK OF INDIA, LOCAL HEAD OFFICE,  
HOSHANGABAD ROAD, BHOPAL- 462011**

**TENDER ID- LHO/BHO/P&E/2023-  
24/13**

Last date for submission of Applications:  
05.03.2024

**The Assistant General Manager (Premises & Estate Department)  
State Bank of India, Local Head Office,  
Hoshangabad Road, Arera Hills,  
Bhopal - 462011**

## **NOTICE INVITING APPLICATIONS**

### **PRE-QUALIFICATION OF CONTRACTOR/VENDOR FOR SUPPLY, INSTALLATION, TESTING AND COMMISSIONING OF 235 KWp ONGRID SOLAR POWER PLANT AND ITS ALLIED WORKS AT STATE BANK OF INDIA, LOCAL HEAD OFFICE, HOSHANGABAD ROAD, BHOPAL- 462011**

#### **(MADHYA PRADESH)**

State Bank of India (SBI) invites Expression of Interest from the vendors having experience in supply, installation, testing and commissioning of on-grid solar power plant of 235 KWp at SBI, LHO Bhopal. The detailed prequalification criteria, scope of the services to be offered, terms and conditions for the contractors are as under:

1.	Name of Work	:	Supply, Installation, testing and commissioning of 235 KWp solar on-grid PV panel on car parking lots(solar carport) and other allied civil works and 5 years comprehensive AMC at State Bank of India, Local Head Office, Bhopal
2.	Scope of Work		1. S/I/T/C of 235KWp Rooftop Solar PV project. The work shall be carried out in parallel and coordinated with all other packages/contractors under execution/ yet to be executed/awarded as per agreed details of the individual blocks.  2. Providing & laying Civil & Fabrication works:- Civil work for panel Room for Solar PV project. Fabrication works required for installation of platform for solar panels and other allied works.
2.	Building details		Existing car parking shed designated for installation of solar panels with necessary/required modification along with allied civil works. (Vendors can visit the site for any clarifications)
3.	Last date and time of receipt of application	:	<b>05.03.2024 upto 3.00 p.m.</b>
4.	Date and time of opening of application	:	<b>05.03.2024 at 3:30 pm</b>
5.	Place of submission & opening of application	:	<b><i>The Assistant General Manager(Premises &amp; Estate), State Bank of India, Local Head Office, Hoshangabad Road, Bhopal-462011 (Madhya Pradesh)</i></b>
6.	Project Architect		M/s Studio Plus, Bhopal Mr. Dhananjay Sharma:- 9827059654 Mr. Manoj Sharma:- 9303101076
7	SBI Contact Person		Mr. Deepak Vishwakarma. Manager(Electrical) 0755-2575816/ 8889988331

**Mode of Submission of Tender:** The tender shall be submitted in hard copy only with all relevant documents as advised in the application with sealed envelopes by this office by Re. Post/Speed post/Courier/ By hand with in the time frame before 05.03.2024 at 3:00 PM of appropriate size mentioned as under

Name of Work:-

Applicant Name:-

In case the date of opening of tenders is declared as a holiday, the applications will be opened on the next working day at the same time. Bank is not liable for any postal delay.

State Bank of India has the right to accept / reject any or all applications without assigning any reasons.

**Assistant General Manager (P&E)**

Signature of Contractor/vendor

(ANNEXURE- I)

**ELIGIBILITY CRITERIA**

1. The applicant should meet the pre-qualification criteria detailed in the table below:

S. No.	Pre -Qualification Criteria	Remarks
i.	<p>The firm should have successfully completed similar works during last 7 years ending last day of months previous to the one in which applications are invited should be either of the following:</p> <p>Intending firms / contractors applying for pre-qualification should comply with the following minimum requirements, joint ventures are not accepted.</p> <p>Specialized and experienced vendors directly involved either in manufacturing or importing of solar panels and have executed similar works approximately of 235KWp PV solar panels works.</p> <p>(i) Satisfactory completed three (03) similar works of 100 KWp each and (03) works costing of Rs.76.00 lakh each.</p> <p style="text-align: center;"><b>or</b></p> <p>(ii) Satisfactory completed two (02) similar works of 120 KWp each and (02) works costing of Rs.95.00 lakh each.</p> <p style="text-align: center;"><b>or</b></p> <p>(iii) Satisfactory completed one similar works of 190 KWp and (01) one work costing of Rs.155.00 lakh each.</p> <p>( similar work means On-grid solar rooftop works projects in Central Govt/ State Govt/Public sector units(PSU)/Public Sector Bank's(PSB)/ Reputed Private/ multinational organization etc )</p>	Enclosed copies of work orders, completion certificates, client details for qualifying works should be submitted as documentary evidence. Without completion certificates the applicant shall be declared as disqualified.
ii.	<p>Average Annual financial turnover is Rs.60.00 lakh during the last 3 years, ending 31<sup>st</sup> March of the previous financial year. Previous three years balance sheet ending march.</p> <p>2020-2021, 2021-2022, 2022-2023</p> <p>( financial year )</p>	Enclosed copies of Audited Balance sheets, Profit Loss Statement, minimum three financial years should be submitted as documentary evidence.

iii.	The applicants should submit Solvency of specified value (min. 50% of average annual turnover of last 3 financial years i.e Rs.30.00 lakh) issued by any Scheduled Bank. The Solvency Certificate should not have been issued prior to 1 month from the date of application.	
iv.	Vendor should be registered for GST	Copy of GST registration should be submitted.
v.	Vendor should be holder of a PAN Card	Copy of PAN Card should be submitted.
vi.	<b>Only relevant documents to be enclosed with application are considered.</b>	

#### **GENERAL CONDITIONS:-**

**1. The vendor should have office setup at the place of proposed work (ie. Bhopal) or Head office/Branch office situated in Madhya Pradesh or Chhattisgarh for satisfactory/smoothly rendering maintenance services supported by the necessary documents considering operational convenience. If presently, no office is established in MP then it should be ensured that L-1 vendor must open the office in MP Preferably in Bhopal within 2 months. A suitable declaration in this regard must provide with application.**

2. The vendor has sufficient expertise to the project from local govt. authority electricity, Safety Dept., MPPKVVC, MPCZ, Municipal Corporation, or state govt. / Central Govt.

3. The vendor has also sufficient experience in Annual Maintenance Contract of solar system and deals with liaison works with State Discom/MP Electrical Safety Department/other Govt. Department and having experience in net metering with all liaison work with MPSEB & Electrical Safety Department of MP and get the net metering within 15 days. Please note that the existing LHO building has already installed 100 KWp solar rooftop plant at terrace and having net metering facility.

4. The applicant/vendor should have support of OEM of PV panel and solar inverter for this project.

5. The applicant should not have been disqualified / debarred / terminated on account of poor or unsatisfactory performance / blacklisted from any Governments, Semi-governments, PSUs, Banks or any other organizations including any of the Offices/Branch of State Bank of India Pan India during last 7 years from the date of publication / application of this notice. A suitable declaration to be submitted on the Letter Head of the Firm duly signed by the Authorized Signatory only. The application of disqualified/debarred/blacklisted/terminated on account of poor or unsatisfactory performance applicant shall be summarily rejected. In case any vendor found disqualified at later date their pre-qualification will be rejected.

6. The SBI may choose to carryout physical inspection of works mentioned by the vendors/applicants in their application forms in addition to calling for confidential reports from the respective employer/department to ascertain their capability and quality of works.

7. The contractors should be equipped with necessary infrastructure like building construction equipment, machinery and tools, labor strength etc.

8. The contractor is required to furnish their PAN No, GSTIN Registration details of firm with GSTIN No. etc. to the SBI along with supporting documents.

9. The applicant shall agree and authorize the SBI to obtain the confidential report from the clients of the applicant contractors, to obtain credit opinion from the Bankers and to verify the work executed by the contractors.

11. All the pages (Total 19 pages) of application shall be duly signed with seal of firm by the contractors, else their application shall be summarily rejected.

12. The intending applicants are categorically advised to submit the pre-qualification documents strictly in the attached formats only. The information required should be neatly filled/typed in **each and every columns and rows** of the Formats. *The applications received with "partly filled formats" not containing desired information in each and every columns/points/row of various annexures shall be treated as INCOMPLETE and such applications shall be **summarily rejected without any reference to the applicant and at the applicant's risk and responsibility.***

13. All the details must be incorporated in the application form downloaded from the State Bank of India's website. Incomplete information / not fully filled form will be rejected.

III. The eligible and interested parties may download prescribed application form and other details from our website of vendors [www.sbi.co.in](http://www.sbi.co.in) <link> [pre-qualification of solar vendor for 235KWp solar power plant at LHO](#) the application in the prescribed format with all supporting documents in sealed envelope and super scribed as **'APPLICATION FOR PRE-QUALIFICATION OF CONTRACTOR FOR SUPPLY, INSTALLATION, TESTING AND COMMISSIONING OF 235KWp ONGRID SOLAR POWER PLANT AT SBI, LHO, BHOPAL** shall be submitted at the office of **The Assistant General Manager, Premises & Estate Department, Local Head Office, Bhopal – 462011 on or before 05.03.2024** The applications so received from the contractors shall be examined and evaluated by a Committee in the SBI.

14. The prequalification criteria mentioned above is minimum. Thus, the pre-qualification of contractors shall be considered by the SBI purely on merits, performance of the contractor in timely execution of the project with quality, feedback / confidential reports of the firms/applicant received from other employers etc. Hence, merely fulfilling the prescribed minimum prequalification criteria shall not entitle the contractor for their empanelment with the SBI.

15. Canvassing in any form including bringing influence from any person/agency/Officials/authorities shall lead to disqualification for the empanelment exercise.

16. Online tender will be invited by the Bank from those vendors, who will be qualified for the above work. Vendor must have valid digital signature for quoting online price bid as advised by Bank's approved e-procurement agency.

17. The SBI reserves the right to accept or reject any or all the applications without assigning any reason thereof and no correspondence will be entertained in this regard.

Assistant General Manager (P&E)

**SIGNATURE OF THE TENDERER**

**ANNEXURE-II**

**STATE BANK OF INDIA, PREMISES & ESTATE DEPARTMENT, LOCAL HEAD OFFICE,  
HOSHANGABAD ROAD, BHOPAL - 462011**

**PRE-QUALIFICATION OF CONTRACTOR/VENDOR FOR SUPPLY, INSTALLATION, TESTING  
AND COMMISSIONING OF 235 KWp ONGRID SOLAR POWER PLANT AND ITS ALLIED WORKS  
AT STATE BANK OF INDIA, LOCAL HEAD OFFICE, HOSHANGABAD ROAD, BHOPAL- 462011**

**APPLICATION FORM**  
**{TO BE SUBMITTED ON A-4 SIZE NEATLY TYPED PAPERS}**  
**(Please strike-off which is not applicable)**

1	a) Name of the Applicant/Firm/Organization	
	b) Full Postal Address of Firm	
	c) Contact Details (i) Phone No. (ii) Mobile No. (iii) Fax No. (iv) e-mail Id	..... ..... ..... .....
2	Year of Establishment  (Enclose certified copies of documents as an evidence – ENCLOSURE 'A')	
3	Constitution of Firm  (Enclose certified copies of documents as an evidence – ENCLOSURE 'B')	Sole proprietorship/ Partnership /Private Ltd. / Public Ltd. / Any other (Please specify)
4	Name of the Proprietor/ Partners/ Directors of the Organization/ Firm with Qualification.  (Enclose certified copies of documents as an evidence – ENCLOSURE 'C')	



5	Name/s of Authorized Signatory/Directors/Partners with Designation and Contact No.	
6	Mode of Authorization (Enclose certified copies of documents as an evidence – ENCLOSURE 'D')	Resolution / Partnership Deed / Registered Power of Attorney / Proprietor / Any Other(Please specify)
7	Details of Registration with Registrar of Companies/ Registrar of Firms. Whether Partnership Firm, Company, etc. Name of Registering Authority, Date and Registration Number.  (Enclose certified copies of documents as an evidence – ENCLOSURE 'E')	
8	Whether registered with Govt./Semi Govt/Banks/CPWD/Municipal Authorities or any other Public Organization and if so, in which class and since when?  (Enclose certified copies of documents as an evidence – ENCLOSURE 'F')  Name of Organization  Category  No. & Date of Registration    Name of Organization  Category  No. & Date of Registration    Name of Organization  Category  No. & Date of Registration	YES / NO
9	Number of years of experience in the field and details of work in any other field.	
10	Yearly turnover of the organization during last 3 years (year wise) audited balance sheet and Profit &	

	<p>Loss A/c. (Audited) for the last 3 years certified by chartered Accountant/company Secretary to be enclosed. (Enclose certified copies of documents as an evidence– ENCLOSURE 'G')</p>	<p>2020-21 :Rs.....</p> <p>2021-22 :Rs.....</p> <p>2022-23 :Rs.....</p> <p><b>Average : Rs.....</b></p>
11	<p>Banker's Details</p> <p>(i) Banker's Name:</p> <p>(ii) Full Postal Address:</p> <p>(iii) Telephone No.:</p> <p>(iv) Account No.:</p> <p>(v) Type of Account:</p>	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
12	<p>Solvency Certificate from the Bankers (For minimum amount of 50% of the average annual turnover of last 3 financial years).</p> <p>(Enclose certified copies of documents as an evidence – ENCLOSURE 'H')</p>	
13	<p>Registration with Government Authorities: (Enclose certified copies of documents as an evidence – ENCLOSURE 'I')</p> <p>(i) Income Tax (PAN) No.</p> <p>(ii) Goods &amp; Service Tax (GST) No.</p> <p>(iii) Labour License</p> <p>(iv) ESI</p> <p>(v) EPF</p>	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
14	<p>Whether last three years IT returns filed (Please enclose certified copies of the I T return of 2020-21, 2021-22, 2022-23 – ENCLOSURE 'J')</p>	
15	<p>Details of major works executed &amp; completed during last 7 year in Central Govt./State/Govt./Financial Institutions/PSUs/reputed private/multinational organizations</p>	<p>Please fill up enclosed <b>Annexure–III</b> &amp; enclose copies of work order and satisfactory completion certificates.</p>

16	Details of major works under execution in Central Govt./State/Govt./Financial Institutions/PSUs.	Please fill up enclosed <b>Annexure–IV</b> & enclose copies of LOI /work order / agreement
17	Details of Key Personnel Permanently employed. (i) Technical Personnel  (ii) Other Personal	Please fill up enclosed <b>Annexure–V</b> .....  .....
19	Furnish the names of 3 responsible clients/persons along with their designation, address, contact no., etc., for whose organization, you have completed the above-mentioned jobs and who will be in a position to certify about the quality as well as performance of your Organization.	Please fill up enclosed <b>Annexure–VI</b>
20	Information relating to whether any litigation is pending before any Arbitrator for adjudication of any litigation or else any litigation was disposed of during the last seven years by an arbitrator. If so, the details of such litigation are required to be submitted.	Please fill up enclosed <b>Annexure–VII</b>
21	Declaration regarding near relatives working in the State Bank of India	Please fill up enclosed <b>Annexure–VIII</b>

**DECLARATION:**

- 1) All the information furnished by me/us here above is correct to the best of my knowledge and belief.
- 2) I/We have no objection if enquiries are made about the work listed by me/ us in the accompanying sheets/ annexure.
- 3) I/We agree that the decision of SBI in selection of contractors will be final and binding to me/ us.
- 4) I/We hereby confirm that our firm/agency/company has not been disqualified / debarred / blacklisted by any Governments, Semi-governments, PSUs, and Banks including any of the Offices/Branch of State Bank of India Pan India during last 7 year from the date of application.
- 5) I/We hereby confirm that all information, particulars, copies of certificates and testimonials in connection with my/our empanelment are correct and genuine. I am / We are, therefore, liable to face appropriate actions as deemed fit by the SBI in the event of any of the information, particulars, copies of certificates and testimonials are not found

correct and genuine. I/We have read the instructions appended to the proforma and I/we understand that if any false information is detected at a later date, the empanelment shall be cancelled at the discretion of the SBI.

**PLACE :**

**DATE :**

**SIGNATURE OF CONTRACTOR**

**NAME & DESIGNATION**

**SEAL OF ORGANISATION**

**ANNEXURE – III**

**LIST OF MAJOR WORKS EXECUTED AND COMPLETED IN CENTRAL GOVT./STATE  
GOVT./FINANCIAL INSTITUTIONS/PSUs DURING LAST 7 YEARS**

(Enclose supporting documents i.e. Work order and Satisfactory Completion Certificate  
Obtained from the Clients)

SATISFACTORY COMPLETION CERTIFICATE IS MUST

S. No.	Name of Work	Work executed for (Name of the Organization with Brief Address of Concerned Office & Contact No.)	Nature of Work	Location of the Work	Actual Value of the Work	Stipulated Date / Time for Completion	Actual Date / Time for Completion	If Work Left Incomplete or Terminated (Furnish reasons)

(Add separate sheet if required)

Note:

1. Information has to be filled up specifically in this format.
2. For certificates, the issuing authority shall not be less than an Executive in charge.

Name of Authorized Signatory

Sign & seal of the applicant

**ANNEXURE – IV**

**LIST OF MAJOR WORKS UNDER EXECUTION**

(Enclose Copies of Work Orders Issued by Clients)

S. No.	Name of Work	Work being executed for (Name of the Organization with Brief Address of concerned office & Contact No.)	Nature of Work	Location of the Work	Actual Value of the Work	Date of Commencement	Likely Date of Completion	If Work Left Incomplete or Terminated (Furnish reasons)

*(Add separate sheet if required)*

Note:

1. Information has to be filled up specifically in this format.

Name of Authorized Signatory

Sign & seal of the applicant

**ANNEXURE – V**

**DETAILS OF KEY PERSONNEL (PERMANENT EMPLOYEE), GIVING DETAILS ABOUT  
THEIR TECHNICAL QUALIFICATION & EXPERIENCE**

S. No.	Name	Qualification	Experience	Particulars of Work Done	Employed in Your Firm Since	Any Other Information

*(Add separate sheet if required)*

Notes:

1. Information has to be filled up specifically in this format.
2. Indicate other points, if any, to show your technical competence to indicate any important point in your favour.

Name of Authorized Signatory

Sign & seal of the applicant

**ANNEXURE – VI**

**DETAILS OF THREE RESPONSIBLE CLIENTS / PERSONS TO WHOM THE MAJOR  
WORKS CARRIED OUT BY THE APPLICANT**

S. No.	Name of the Official	Organization & Address	Contact Numbers	E-mail ID

*(Add separate sheet if required)*

Notes:

1. Information has to be filled up specifically in this format.
2. Indicate other points, if any, to show your technical competence to indicate any important point in your favour.

Name of Authorized Signatory

Sign & seal of the applicant



**ANNEXURE – VII**

**DETAILS OF LITIGATION / ARBITRATION CASES RESULTING FROM THE  
CONTRACTS EXECUTED IN THE LAST SEVEN YEARS OR CURRENTLY UNDER  
EXECUTION**

Year	Award for or against Applicant	Name of Client	Cause of Litigation and Matter of Dispute	Disputed Amount	Actual Awarded Amount

*(Add separate sheet if required)*

Notes:

1. Information has to be filled up specifically in this format.
2. Indicate other points, if any, to show your technical competence to indicate any important point in your favour.

Name of Authorized Signatory

Sign & seal of the applicant

**ANNEXURE –VIII**

**DECLARATION REGARDING NEAR RELATIVES WORKING IN THE STATE BANK OF INDIA**

Name of Bank Staff Related to Applicant	Designation	Office/Branch & Place of Posting	Relation with the Applicant

*(Add separate sheet if required)*

Notes:

1. Information has to be filled up specifically in this format.
2. Indicate other points, if any, to show your technical competence to indicate any important point in your favour.

Name of Authorized Signatory

Sign & seal of the applicant

## CHECK LIST

*(Please tick whichever  
applicable)*

<b>SR. NO.</b>	<b>PARTICULARS</b>	<b>SUBMITTED (Y or N)</b>
1	Application Form (All pages filled in, signed and stamped)	
2	Enclosure A	
3	Enclosure B	
4	Enclosure C	
5	Enclosure D	
6	Enclosure E	
7	Enclosure F	
8	Enclosure G	
9	Enclosure H	
10	Enclosure I	
11	Enclosure J	
12	Annexure – I	
13	Annexure –II	
14	Annexure –III	
15	Annexure –IV	
16	Annexure –V	
17	Annexure -VI	
18	Annexure- VII	
19	Annexure- VIII	